

## FOR YOUR OWN PROTECTION

IF THESE GOODS ARE DAMAGED in transit, the transportation company's agent (usually the truck driver making the delivery) must write on the freight bill he gives you, full exception covering any bad order packages. If there is any shortage, the same must be noted on the freight bill by the agent at the time of delivery. He is required to do these things if requested. It is your responsibility to see that these notations are made.

FOR BOTH VISIBLE AND CONCEALED DAMAGE it is your responsibility to contact the delivering transportation company, or their agent. You must request to them in writing to make an inspection and to furnish you with their inspection report covering complete damage sustained. This request should be made as soon as the full nature of any damage is ascertained. The inspection must be made and completed within 15 days of receipt of goods. All freight bills rendered by the truck driver should be signed "Subject to inspection for concealed damage."

YOU MUST FILE CLAIM immediately following receipt of carrier's inspection report. This claim should consist of a letter to the delivering transportation company, listing the damage and the amount of the claim. It must be accompanied with the proper supporting papers (normally consisting of Bill of Lading, Freight Bill, duplicate of our invoice and Inspection Report.)

UNITED PARCEL SHIPMENTS must be kept in original carton and wrappings. Contact your local UPS office to have inspection made and claim filed.

Any claims which you may have must be handled as outlined above. We cannot accept the return of any merchandise unless such return is authorized by us.

## FLAMCO CONTACT INFORMATION

HOME OFFICE	FLAMCO 6940 STUART AVE. JACKSONVILLE, FL 32257	800.634.3967 904.783.8400 904.783.8403 FAX
TX OFFICE	FLAMCO OF TX 2525 GHOLSON RD. WACO, TX 76704	800.866.1224 254.799.4936 800.799.2657 FAX
WEB	WWW.FLAMCO.COM On the FLAMCO web page there is a PDF file of the catalog for download.	